

# **Poppy Violin Studio LLC**

## **Studio Policies**

Welcome to Poppy Violin Studio! My name is Dr. Jamie Chimchirian, and I am a professional classical violinist. I started Poppy Violin Studio because I am a passionate teacher and I enjoy working with students of all ages and abilities. I am looking forward to working with you each week and helping you improve your technique, give confident performances and grow into a unique artist. Please be sure to read the brief summary of my studio policies below before we begin lessons together.

### **Necessary materials:**

1. A quality violin or viola and bow in working order. I will be happy to talk with you more about finding a quality instrument.
2. A music stand for practicing at home.
3. A metronome and tuner.
4. Sheet music, instruction books and recordings that are assigned in your lessons.
5. A folder or binder for keeping weekly lesson assignments.

### **Regarding schedule and absences:**

1. Lessons occur weekly at a regularly scheduled time based on my availability and performance calendar. Lesson dates for the upcoming month are scheduled before the 1<sup>st</sup> of the month.
2. Please do not arrive more than 5 minutes early to your lesson.
3. Cancellations: Once lessons are scheduled for the month, no refunds are given for student absences. Cancellations made within 24 hours of the lesson will not be refunded or rescheduled. Cancellations made more than 24 hours in advance are eligible to be rescheduled as a make-up lesson. Students are granted a maximum of 2 rescheduled lessons per calendar year.
4. Teacher absence: Make-up is guaranteed at earliest convenience for both teacher and student. Make up lessons may be in person or virtually online.
5. Virtual online lessons may be requested by the student to avoid cancellations.
6. In the case of inclement weather: all scheduled lessons will be held virtually online. No refunds are issued for cases of inclement weather.
7. Vacation Conflicts and Holidays: Please notify me in advance if you have vacation plans.

### **About Practicing and Performances:**

1. Outside of weekly lessons, aim to practice at least 5 to 6 days a week.
2. Every year students can celebrate their progress by performing in studio recitals. The fee to participate in each recital is \$35.00 per student.

### **If you want to stop lessons:**

1. Please give 30-day advance notice if you decide to terminate lessons.

**Thank you!**  
**Please let me know if you have questions.**

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